

- Implement Neighborhood Maintenance and Preservation Plan
- Implement development review and permit tracking computerized file management
- Broaden staff technical and professional abilities through intensive training
- Increase website / Internet availability of products and services
- Develop quantitative statistical performance measurements of Department functions
- Continue to improve Community and Economic Development correlation functions

Five-year Accomplishments

- Finalized Development TQM Process
- Developed new department website
- Completed specific technical / professional certification of staff
- Dedicated personnel to assist in economic development functions
- Adoption of City Streetscape Goals and Policies for the General Plan
- Completed Home Occupation Ordinance revision



Sandy City from the South Towne Mall

- Completed a significant amount of the implementation of Development TQM findings.
- Completed uploading of all applications and ordinances on the City website.
- Completed establishment of a committee to begin development of plans and programs for a new Neighborhood Preservation and Maintenance Plan.
- Staff completed specific training on economic and development trends, new ICC requirements, and environmental law.

Citizens Survey (Fiscal Year)	2001	2002	2003	2004
Observed major improvement				
Shopping / business growth	21%	19%	14%	17%
Better planning/zoning/master plan	1%			
Building/development/homes	2%		1%	
Development		2%	2%	3%
Cleaner city/beautification	2%	3%	2%	4%
Desired major improvement				
Less growth / less crowding	3%	3%	2%	3%
Less building	2%	1%	2%	1%
Better planning/zoning/	1%			
Plan growth/follow master plan	1%			
Most important issue				
Growth / increased population	30%	33%	27%	29%
Development / over-development	2%	3%	2%	3%
Planning/zoning/master plan	1%	1%	1%	1%
Aesthetic appearance of the City				
Very satisfied	44%	47%	48%	50%
Somewhat satisfied	48%	45%	49%	47%
Somewhat dissatisfied	5%	4%	3%	2%
Very dissatisfied	2%	3%	1%	1%
Code Enforcement Ordinances				
Definitely effective				32%
Probably effective				36%
Probably not effective				18%
Definitely not effective				14%
Neighborhood Maintenance & Problems				
<i>1-not serious; 5-very serious</i>				
Weeds				2.12
Junk				1.94
Debris				1.9
Vacant Lots/Homes				1.75
Poorly Maintained Homes				2.2
Poorly Maintained Yards				2.37

Significant Budget Issues

- 1 The proportion of the Assistant Director's position funded by RDA's has changed.

Budget Information

Community Development Administration

Department 50	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ 479,063	\$ 478,616	\$ 498,542	\$ 329,370	\$ 334,872
Total Financing Sources	\$ 479,063	\$ 478,616	\$ 498,542	\$ 329,370	\$ 334,872
Financing Uses:					
411111 Regular Pay	\$ 316,352	\$ 309,352	\$ 315,864	\$ 205,240	\$ 211,332
411131 Overtime/Gap	304	-	-	-	-
411211 Variable Benefits	62,976	61,843	64,042	41,360	42,591
411213 Fixed Benefits	32,828	31,596	35,346	20,821	21,332
411214 Retiree Health Benefit	-	-	6,714	3,125	3,240
41131 Vehicle Allowance	5,064	5,064	5,084	5,064	5,064
41132 Mileage Reimbursement	270	496	596	300	300
4121 Books, Sub. & Memberships	1,662	1,586	727	1,800	1,800
41231 Travel	7,356	4,844	5,108	3,000	3,000
41232 Meetings	1,354	799	1,594	1,500	1,500
41234 Education	765	-	-	-	-
41235 Training	370	1,185	230	1,000	1,000
412400 Office Supplies	15,146	14,530	19,886	19,469	16,969
412440 Computer Supplies	-	-	-	-	285
412470 Special Programs	3,293	2,024	2,581	2,500	2,500
412511 Equipment O & M	2,384	3,786	4,000	4,000	4,000
412611 Telephone	2,456	5,123	4,263	1,767	1,961
41342 Credit Card Processing	-	1,227	6,069	3,500	3,500
413723 UCAN Charges	-	4,181	2,529	2,520	3,240
414111 IS Charges	13,939	21,444	20,062	8,899	8,265
41471 Fleet O & M	1,000	902	1,882	1,505	993
4174 Equipment	11,544	8,634	1,965	2,000	2,000
Total Financing Uses	\$ 479,063	\$ 478,616	\$ 498,542	\$ 329,370	\$ 334,872
Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Appointed:					
Community Development Director	\$ 2,604.80	\$ 4,023.20	1.00	1.00	1.00
Full-time:					
Assistant Director	\$ 1,876.80	\$ 2,956.00	0.75	0.85	0.79
Executive Secretary	\$ 1,028.80	\$ 1,544.00	1.00	1.00	1.00
Total FTEs			2.75	2.85	2.79

- Implement new strategic plans (Sandy Corners, 90th South Gateway, Civic Center Promenade)
- Continue intensity of commercial / industrial site plan enforcement
- Continue back facing wall demonstration projects
- Revise Development Code; format and language
- Complete City architectural design standards

Five-year Accomplishments

- Adoption of Downtown Master Plan
- Streamlined development project review and site plan review
- Design and cost analysis for 90th S. and 106th S. interchange improvements
- Adoption of 90th South Gateway Master Plan
- Adoption of Sandy Corners Master Plan - 9400 South 700 East
- Development review and approval of major development projects; e.g. Jordan Commons, OSHA, Expo Center, Home Depot, Best Buy, AT&T, Pheasant Hollow Business Park, Hidden Creek Condos, Sandy Business Park, Layton Construction Offices, Market Square, Coppergate, Albion Village, South Towne Center Restaurants, Walgreens, Union Heights

Performance Measures & Analysis

Projects Processed (Calendar Year)	2001	2002	2003
Annexations	8	7	9
Rezoning	13	19	20
Code Amendments	22	18	19
Site Plan Review	73	72	70
Subdivisions	36	47	47
Conditional Use Permits	63	61	56
General Plan Projects	6	11	18
General Planning Reviews	378	295	382
Planning Inspections	119	140	355
Sign Permits	244	224	167
Board of Adjustment Cases	22	22	27
GIS Projects	17	78	214

Significant Budget Issues

- 1 Fee Schedule Changes** - Includes changes to the fee schedule to bring fees closer to actual cost for service
- 2 New Fee Schedule** - Includes new fees for a Home Rebuild Letter, Lot Line Adjustment, Address Change, etc.
- 3 Sign Permit Fees** - In the previous budget book, sign permit fees were located under the building and safety fee schedule. Sign permit fees have been moved to a more appropriate location under the Planning fee schedule.
- 4 Signs Installed Without Permits** - A new minimum fee was established as part of the sign ordinance passed by the City Council on May 25, 2004.

Budget Information

Planning

Department 51	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ 421,816	\$ 279,420	\$ 387,136	\$ 400,195	\$ 384,313
314511 Planning Development Fees	130,207	173,304	111,122	120,000	120,000
314512 Inspection Fees	52,381	75,307	39,500	40,000	40,000
314513 Annexation Fees	-	-	350	-	-
314514 Rezoning Fees	2,870	2,810	2,121	2,500	2,500
314515 Other Developmental Fees	10,984	7,554	5,505	5,500	5,500
Total Financing Sources	\$ 618,258	\$ 538,395	\$ 545,734	\$ 568,195	\$ 552,313
Financing Uses:					
411111 Regular Pay	\$ 328,591	\$ 343,419	\$ 356,972	\$ 360,074	\$ 370,924
411121 Temporary/Seasonal Pay	7,022	9,298	10,057	9,332	9,425
411211 Variable Benefits	67,034	70,839	75,052	74,984	76,881
411213 Fixed Benefits	38,580	40,436	45,912	49,659	46,931
411214 Retiree Health Benefit	-	-	5,826	3,527	3,920
41131 Vehicle Allowance	3,144	3,144	3,156	3,144	3,144
41132 Mileage Reimbursement	589	288	278	500	500
4121 Books, Sub. & Memberships	1,638	1,909	2,098	2,100	2,100
41231 Travel	6,483	7,403	7,116	5,600	5,600
41232 Meetings	1,026	996	1,417	2,000	1,000
41235 Training	939	514	1,195	700	700
412425 Publications	171	742	6,869	9,000	1,500
412440 Computer Supplies	-	-	-	-	1,323
412611 Telephone	2,592	4,199	3,264	5,029	5,288
41379 Professional Services	118,120	4,981	-	-	-
414111 IS Charges	38,884	38,217	25,385	28,143	21,441
41471 Fleet O & M	3,445	1,861	1,137	4,403	1,636
4169 Grants	-	9,141	-	10,000	-
4174 Equipment	-	1,008	-	-	-
Total Financing Uses	\$ 618,258	\$ 538,395	\$ 545,734	\$ 568,195	\$ 552,313

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Full-time:					
Planning Director	\$ 1,876.80	\$ 2,956.00	1.00	1.00	1.00
Development Services Manager	\$ 1,746.40	\$ 2,750.40	1.00	1.00	1.00
Zoning Administrator	\$ 1,624.80	\$ 2,559.20	0.10	0.10	0.10
Long Range Planning Manager	\$ 1,624.80	\$ 2,559.20	1.00	1.00	1.00
Senior Planner	\$ 1,470.40	\$ 2,205.60	1.00	1.00	1.00
Planner	\$ 1,219.20	\$ 1,828.00	2.00	2.00	2.00
Secretary	\$ 825.60	\$ 1,239.20	1.00	1.00	1.00
Temporary / Seasonal:					
Undergraduate Intern	\$ 8.91	\$ 12.15	0.45	0.45	0.45
Total FTEs			7.55	7.55	7.55

Budget Information (cont.)

Planning

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved
314511 PLANNING DEVELOPMENT FEES					
Residential Review Fees					
Pre-Development Fee					
Residential/ unit	\$28	\$30	\$30	\$32	\$32
Residential - Sensitive Lands / unit	\$38	\$40	\$45	\$48	\$48
Residential Development Fees					
Single-Duplex Dwelling Unit /unit	\$263	\$270	\$270	\$284	\$284
Hillside Subdivision / unit	\$288	\$297	\$300	\$315	\$315
P.U.D. Phasing Plan - 1st	\$54	\$57	\$60	\$63	\$63
P.U.D. Phasing Plan - Additional	\$27	\$29	\$30	\$32	\$32
Subdivision Plat Amendment	\$54	\$56	\$60	\$63	\$63
Subdivision Appeal	\$67	\$70	\$70	\$73	\$73
Condominium Conversion Fees					
Base Fee	\$160	\$160	\$165	\$173	\$173
Per Unit Fee	\$54	\$54	\$55	\$58	\$58
Commercial/Industrial/Multi-Family Review Fees					
Pre-Development Fee					
% of total site plan review fee	25%	25%	25%	25%	25%
Full Site Plan Review					
0 to 5 acres / acre	\$1,334	\$1,375	\$1,375	\$1,440	\$1,440
5.1 to 10 acres					
Base	\$7,174	\$6,875	\$6,875	\$7,200	\$7,200
+ Per acre	\$520	\$535	\$535	\$560	\$560
10.1 to 50 Acres					
Base	\$9,285	\$9,550	\$9,550	\$10,000	\$10,000
+ Per acre	\$57	\$60	\$60	\$63	\$63
Modified Site Plan Review					
Per acre @ 20% per dept. up to 100%				\$1,440	\$1,440
Commercial (Modified SPR) / higher of	\$335/acre or \$27	\$345/acre or \$28	\$350/acre or \$35	Discontinued	Discontinued
Site Plan Review Appeal	\$67	\$70	\$70	\$73	\$73
Commercial Development Inspection Fees					
Full Site Plan review / acre	\$427	\$435	\$435	\$457	\$457
MSPR / acre @ 20% / dept. up to 100%				\$457	\$457
Modified Site Plan Review / higher of	\$108/acre or \$26	\$112/acre or \$28	\$115/acre or \$30	Discontinued	Discontinued
Cemetery - Burial Plot Area Only (5 acres)					\$200

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
314512 INSPECTION FEES						
Residential Development Inspection Fees						
Single Family Units/Duplexes / unit	\$134	\$140	\$140	\$147	\$147	
Commercial Development Inspection Fees						
Full Site Plan review / acre	\$427	\$435	\$435	\$457	\$457	
MSPR / acre @ 20% / dept. up to 100%				\$457	\$457	
Modified Site Plan Review / higher of	\$108/acre or \$26	\$112/acre or \$28	\$115/acre or \$30	Discontinued	Discontinued	
Cemetery - Burial Plot Area Only (5 acres)					\$60	2
314514 REZONING FEES	\$340	\$350	\$350	\$368	\$425	1
314515 OTHER DEVELOPMENT FEES						
Annexation Fee	\$330	\$340	\$350	\$368	\$442	1
Board of Adjustment Fees	\$155	\$200	\$210	\$220	\$264	1
Code Amendment Fee	\$245	\$300	\$300	\$315	\$378	1
General Land Use Plan Amendment	\$240	\$300	\$300	\$315	\$378	1
Planning Building Permit Sub-Check Fee	\$17	\$19	\$20	\$21	\$22	1
Re-Application Fee (When noticed item is pulled from agenda by applicant)						
Board of Adjustment of original fee	50%	50%	50%	50%	50%	
Conditional Use of original fee	50%	50%	50%	50%	50%	
Subdivision, Site Plan Review, Annexation,	\$57	\$60	\$60	\$63	\$63	
Re-Inspection Fees						
Lot	\$36	\$40	\$40	\$42	\$42	
Subdivision	\$160	\$165	\$165	\$173	\$173	
Street Vacation Review By Planning Commission	\$26	\$26	\$30	\$32	\$150	1
Conditional Use Permit Fees						
Site Plan Review	\$69	\$75	\$75	\$78	\$100	1
No Site Plan Review	\$43	\$45	\$50	\$53	\$75	1
Appeal of Conditional Use Conditions	1/2 original	1/2 original	1/2 original	1/2 original	1/2 original	
Dedication Plat To Planning Commission	\$28	\$30	\$30	\$32	\$32	
Demolition Fee	\$17	\$20	\$25	\$26	\$26	
Temporary Use Permit	\$22	\$25	\$25	\$26	\$26	
Wireless Telecom Review						
Permitted	\$43	\$45	\$50	\$53	\$100	1
Tech. Exception	\$69	\$75	\$75	\$78	\$250	1
Home Rebuild Letter					\$10	2
Lot Line Adjustment					\$10	2
Address Change					\$40	2
Street Renaming					\$100	2

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
31229 SIGN PERMIT FEES						
Valuation of sign \$1 to \$500	\$18	\$25	\$25	\$26	\$26	3
Valuation of sign \$501 to \$2,000						
Fee for first \$500	\$18	\$25	\$25	\$25	\$25	3
Additional Fee for each \$100 of Val. between \$501 & \$2,000	\$1.00	\$2.00	\$2.00	\$2.00	\$2.00	3
Valuation of sign \$2,001 to \$25,000						
Fee for first \$2,000	\$48	\$55	\$55	\$55	\$55	3
Additional Fee for each \$1,000 of Val. between \$2,001 & \$25,000	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	3
Valuation of sign \$25,001 to \$50,000						
Fee for first \$25,000	\$263	\$275	\$275	\$275	\$275	3
Additional Fee for each \$1,000 of Val. between \$25,001 & \$50,000	\$6.50	\$7.00	\$7.00	\$7.00	\$7.00	3
Valuation of sign \$50,000 and up	As per bldg permit					
Fee for first \$50,000		\$450	\$450	\$450	\$450	3
Additional Fee for each \$1,000 of Valuation above \$50,000		\$5.00	\$5.00	\$5.00	\$5.00	3
Temporary Sign / 7 day period	\$17	\$18	\$20	\$20	\$20	3
Signs Installed Without Permits (or double the applicable permit fee)	\$103	\$110	\$110	\$110	\$200	4
Sign Review by Planning Commission	\$27	\$30	\$30	\$32	\$35	3
Sign Appeal by Planning Commission	\$22	\$25	\$25	\$26	\$26	3
Sign Tag Fee / sign permit issued	\$1	\$1	\$1	\$2	\$2	3



Community Input in the Planning Process

- Increase Code Enforcement effectiveness and community outreach services
- Increase knowledge and expertise on new building codes
- Inspector certifications under ICC
- Computerize building inspection file management and contractor services
- Coordinate Development Code revisions with enforcement guidelines
- Implement new code enforcement policies and procedures to track and resolve habitual violators

Five-year Accomplishments

- Reviewed and implemented new polices on code enforcement
- Expanded role of code enforcement
- All inspectors certified under new International Code Council codes (ICC)
- Developed regular contractor education seminars
- Expanded office hours and inspection scheduling to better serve the public

Performance Measures & Analysis

Measure (Calendar Year)	2001	2002	2003
Building Inspection			
Permits Issued	1295	1290	1536
Inspections Completed	8573	8324	9099
Code Enforcement			
Code Enforcement Cases	3276	3906	3186
Property Liens	10	15	18

Significant Budget Issues

- 2 New Fee Schedule** - Includes a new fee for inspections where no specific fee is noted.



Inspecting a Project

Budget Information**Building & Safety**

Department 52	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
3122 Building Permit Fees	1,116,671	951,628	953,896	942,200	942,200
Total Financing Sources	\$ 1,116,671	\$ 951,628	\$ 953,896	\$ 942,200	\$ 942,200
Financing Uses:					
411111 Regular Pay	\$ 439,114	\$ 443,474	\$ 462,640	\$ 473,951	\$ 487,639
411211 Variable Benefits	89,615	92,747	97,729	98,691	102,428
411213 Fixed Benefits	53,639	56,900	57,641	60,637	65,715
411214 Retiree Health Benefit	-	-	1,894	2,267	1,980
41131 Vehicle Allowance	6,903	6,528	6,526	6,408	6,408
4121 Books, Sub. & Memberships	5,482	3,166	3,309	2,800	2,800
41231 Travel	3,123	7,941	7,063	6,300	6,300
41232 Meetings	603	523	178	700	700
41235 Training	676	235	580	2,000	2,000
412440 Computer Supplies	-	-	-	-	285
412450 Uniforms	2,189	2,376	1,622	2,100	2,100
412491 Demolition Fund	-	3,000	3,000	-	-
412611 Telephone	9,590	9,254	9,284	10,421	10,780
41342 Credit Card Processing	1,120	-	-	-	-
41379 Professional Services	-	-	560	-	-
414111 IS Charges	12,682	10,760	15,708	17,738	23,311
41471 Fleet O & M	13,402	8,594	10,113	12,414	10,328
41472 Fleet Purchases	14,260	30,623	15,183	18,522	-
4174 Equipment	26,648	7,580	4,778	-	-
Total Financing Uses	\$ 679,046	\$ 683,701	\$ 697,808	\$ 714,949	\$ 722,774

Budget Information (cont.)

Building & Safety

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Full-time:					
Chief Building Official	\$ 1,876.80	\$ 2,956.00	1.00	1.00	1.00
Plans Examiner	\$ 1,368.00	\$ 2,052.00	2.00	2.00	2.00
Code Enforcement Team Leader	\$ 1,189.60	\$ 1,785.60	1.00	1.00	1.00
Professional Building Inspector	\$ 1,189.60	\$ 1,785.60	2.00	2.00	2.00
Building / Housing Inspector	\$ 1,028.80	\$ 1,544.00	4.00	4.00	4.00
Permit Technician	\$ 957.60	\$ 1,434.40	0.00	1.00	1.00
Secretary	\$ 825.60	\$ 1,239.20	1.00	0.00	0.00
Total FTEs			11.00	11.00	11.00

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved
3122 BUILDING PERMIT FEES					
Per IBC Building Standards Valuation Tables & Sandy City Ordinances			3.5% Increase	3.5% Increase	3.5% Increase
Building Permit Renewal	\$32	\$35	\$35	\$38	\$38
Other Inspections, No Specific Fee Noted					\$52

2

Budget Information

Boards & Commissions

Department 53	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ 25,373	\$ 22,430	\$ 22,786	\$ 23,700	\$ 23,700
Total Financing Sources	\$ 25,373	\$ 22,430	\$ 22,786	\$ 23,700	\$ 23,700
Financing Uses:					
4121 Books, Sub. & Memberships	\$ 1,620	\$ 1,635	\$ 1,755	\$ 1,200	\$ 1,200
41231 Travel	3,852	3,409	3,693	2,100	2,100
41232 Meetings	6,016	5,946	5,783	5,500	5,500
41235 Training	95	562	340	400	400
41236 Committees and Councils	3,434	1,549	2,676	2,500	2,500
412400 Office Supplies	456	88	389	-	-
41389 Miscellaneous Services	9,628	8,850	8,150	12,000	12,000
414111 IS Charges	272	391	-	-	-
Total Financing Uses	\$ 25,373	\$ 22,430	\$ 22,786	\$ 23,700	\$ 23,700

Policies & Objectives

Community Services

- Streamline development bond coordination
- "One-Stop" access for business license applications
- Electronic filing and payment of business license renewals
- Use technology to expedite licensing process
- Develop process and procedures for enforcement of un-licensed businesses

Five-year Accomplishments

- Completed application, ordinances and fee administration for Expo Center
- Dedicated staff for bond administration and implemented new process for development bond releases
- Implemented State One-Stop access for business license applications

Performance Measures & Analysis

Measure (Calendar Year)	2001	2002	2003
Business License			
New Licenses Processed	1,043	844	1,024
Licenses Closed	1,033	766	924
Current Licenses	5,835	4,861	5,198
Bond Administration			
Total Processed	226	271	340
Total Value	\$24,795,889	\$ 27,109,966	\$20,900,499
Amount Released	\$6,431,685	\$ 12,318,557	\$10,587,025
Amount Remaining	\$18,364,204	\$ 14,791,409	\$10,313,475

Significant Budget Issues

- 1 The disproportionate fees for alcohol have changed. The disproportionate fees now have one fee based on the industry and a separate fee based on the type of alcohol license
- 2 The disproportionate fees for sexually-oriented businesses have changed and now include a disproportionate fee per performing employee and per non-performing employee.
- 3 Changes to consolidate home occupation business licenses
- 4 Additional changes to the business license fee schedule due to increasing costs for calls for service.

Budget Information

Community Services

Department 55	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Business Licenses & Permits	640,269	668,673	699,800	760,100	760,100
Total Financing Sources	640,269	668,673	699,800	760,100	760,100
Financing Uses:					
411111 Regular Pay	-	-	-	125,680	127,067
411211 Variable Benefits	-	-	-	25,106	25,392
411213 Fixed Benefits	-	-	-	18,501	18,897
411214 Retiree Health Benefit	-	-	-	383	-
41132 Mileage Reimbursement	-	-	-	200	200
41231 Travel	-	-	-	700	700
41232 Meetings	-	-	-	300	300
41235 Training	-	-	-	500	500
412611 Telephone	-	-	-	2,355	2,614
414111 IS Charges	-	-	-	11,867	11,021
Total Financing Uses	\$ -	\$ -	\$ -	\$ 185,592	\$ 186,691

Budget Information (cont.)

Community Services

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Full-time:					
Information Specialist	\$ 1,028.80	\$ 1,544.00	0.67	0.67	0.67
Business License Coord.	\$ 957.60	\$ 1,434.40	1.00	1.00	1.00
Community Relations Coordinator	\$ 888.00	\$ 1,333.60	0.80	0.90	0.90
Secretary	\$ 825.60	\$ 1,239.20	1.00	1.00	1.00
Total FTEs			3.47	3.57	3.57

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
Business License Fees						
Business License Cap / License				\$7,000	\$7,350	4
*Does not apply to sexually-oriented businesses						
Commercial - Base Fee> \$50,000	\$100	\$100	\$110	\$115	\$120	4
Commercial - Base Fee< \$50,000	\$65	\$65	\$70	\$70	\$75	4
Home Occ - Base Fee> \$50,000	\$80	\$80	\$85	\$90	\$90	
Home Occ - Base Fee< \$50,000-New Lic		\$40	\$45	\$47	\$50	3
Home Occ - Base Fee/< \$50,000-Existing			\$30	\$35	\$50	3
Home Occ - Base Fee/> \$10,000	\$40	\$40	discontinued	discontinued	discontinued	
Home Occ - Base Fee< \$10,000	\$25	\$25	discontinued	discontinued	discontinued	
Temporary/Transient	\$150	\$150	\$150	\$150	\$150	
Exposition Center						
Promoter / event up to 30 days	\$150	\$150	\$175	\$175	\$175	
Contractors						
General/ year	\$65	\$65	\$70	\$75	\$80	4
Sub-Contractors / year	\$50	\$50	\$55	\$60	\$65	4
Disproportionate Fees						
Expo Ctr Events / 1000 attendees / event			\$50	\$50	\$50	
High Impact Recreational Facility / year	\$1,500	\$1,500	\$1,500	\$1,575	\$1,654	4
Hospital/Convalescent Center / year	\$350	\$350	\$350	\$368	\$386	4
Pawn Shop / year	\$1,000	\$1,000	\$200	\$200	\$210	4
Arcade / year	\$450	\$450	\$450	\$473	\$497	4
Entertainment/Theater / year	\$300	\$300	\$300	\$315	\$331	4
Hotel/Motel / year	\$500	\$500	\$500	\$525	\$551	4
Apartments / unit / year	\$15	\$15	\$15	\$16	\$17	4
All Temporary Permits / year - Exemptions #99-41C applies starting FY 2001	\$250	\$250	\$250	\$250	\$263	4
Service Station with Beer / year	\$450	\$450	\$450	\$473	discontinued	1
Grocery with Beer / year	\$450	\$450	\$450	\$473	discontinued	1
Bar/Private Club with Alcohol / year	\$400	\$400	\$400	\$420	discontinued	1
Bowling with Beer / year	\$600	\$600	\$600	\$630	discontinued	1
Restaurant with Alcohol / year	\$300	\$300	\$300	\$315	discontinued	1
Service Station / year	\$450	\$450	\$450	\$473	\$473	1
Grocery / year	\$450	\$450	\$450	\$473	\$473	1
Bar/Private Club / year	\$400	\$400	\$400	\$420	\$180	1
Bowling / year	\$600	\$600	\$600	\$630	\$400	1
Sexually Oriented Business / year	\$350	\$350	\$350	\$368	\$1,000	2

Budget Information (cont.)

Community Services

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
Disproportionate Alcohol License Fees						
Class A					\$108	1
Class B					\$492	1
Class D					\$300	1
Class E					\$207	1
Bar / Private Club					\$520	1
Other Miscellaneous Fees						
Per Employee	\$10	\$10	\$10	\$11	\$11	
Sexually Oriented Business per Performing Employee					\$300	2
Sexually Oriented Business per Non-performing Employee					\$100	2
Duplicate License	\$15	\$15	\$15	\$16	\$20	4
Initial Application Processing	\$25	\$25	\$25	\$26	\$30	4
Transfer Fee/Re-inspection/License	\$35	\$35	\$35	\$37	\$40	4
Alcohol License Application Fee	\$55	\$55	\$55	\$55	\$55	1
Re-inspection Fee (over 2 inspections)	\$35	\$35	\$35	\$37	\$40	4
Innkpr Fee -% gross receipt / Ordinance	1.5%	1.5%	1.5%	1.5%	1.5%	
Delinquent/Penalty Rates						
Delinquent - 45 Days / of original bill	25%	25%	25%	25%	25%	
Delinquent - 60 Days / of original bill	50%	50%	50%	50%	50%	
Open Without a License - Penalty	100%	100%	100%	100%	100%	
Bond Requirements						
Temporary/Transient	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Door to Door Soliciting	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
Coupons/Subscriptions	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Pawn Shop/Pawn Broker	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Auctioneer/Auction House	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
Sexually Oriented Businesses	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
Alcohol Sales/Consumption	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	

Each year Sandy City receives Community Development Block Grant or CDBG funds from the U.S. Department of Housing and Urban Development. The purpose of the CDBG program is to help in developing viable urban communities by providing decent housing, suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

To be eligible for receiving CDBG funds the project must meet one of three national objectives:

First, **Low and Moderate Income Benefit**. This means that a majority of the citizens benefiting from the proposed project must fall within the low and moderate income category, as defined by the Dept. of Housing and Urban Development. The City has available a Census Bureau map identifying areas that meet the low-moderate income criteria.

Second, **Aiding in the Prevention or Elimination of Slums or Blight**. The proposed project area must meet criteria that would cause it to be designated a slum or blighted area. The criteria for this determination are available upon request.

Third, **Urgent Health and Welfare Need**. This objective is met only by situations with a demonstrable immediate threat to health and welfare that is catastrophic in nature.

There is a broad range of activities or projects eligible for funding under the CDBG program. Eligible projects include public improvements such as water projects, road overlays, curb/gutter and sidewalk improvements; public services; senior citizen centers, and housing-related projects for low/moderate income persons. Please call the CDBG Coordinator at City Hall to confirm the eligibility of other projects.

Sandy City generally accepts proposals from September to December for the next funding or fiscal year. Awarding of grants takes place usually in May or June as part of the City budgeting process. The actual CDBG program year runs from July 1 to June 30.

Five-year Accomplishments

- CDBG Program recognized to be in the top 10 in the nation
- Completed two City Parks on 150 East street in Historic Sandy
- Purchased three housing units for use as transitional housing for the homeless

Performance Measures & Analysis

- Complete required federal environmental reviews of each project
- Perform on-site monitoring of each recipient of CDBG funds during the fiscal year
- Evaluate each project during program year to verify compliance with Federal Laws and Statutes governing the CDBG Program
- Coordinate CDBG activities with adjacent communities to improve delivery of services.

Significant Budget Issues

- 1** Grant amount reduced due to new entitlements nationwide competing for same dollars.
- 2** Hire a contract employee to perform code enforcement activities in CDBG-Eligible areas of the City. These areas are primarily east of 700 East street, and consist of predominantly low and moderate income households. The officer is part of the implementation plan for the Neighborhood Preservation Plan.
- 3** New project to ensure that the 4 Transitional Housing Units are kept in good repair.

Budget Information

Fund 23 - CDBG Operations

Department 54	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved	
Financing Sources:						
313101 CD Block Grant	\$ 655,961	\$ 603,167	\$ 546,953	\$ 743,293	\$ 475,000	1
313115 HOME Program	-	85,900	6,405	-	-	
Total Financing Sources	655,961	689,067	553,358	743,293	475,000	
Financing Uses:						
411111 Regular Pay	72,354	69,265	63,028	52,584	54,427	
411211 Variable Benefits	14,293	13,616	13,220	11,081	11,470	
411213 Fixed Benefits	9,254	8,019	8,444	7,723	7,914	
411214 Retiree Health Benefit	-	-	131	96	-	
41132 Mileage Reimbursement	234	196	241	300	300	
4121 Books, Subs. & Memberships	932	569	893	600	600	
41221 Public Notices	386	658	1,045	600	650	
41231 Travel	578	1,626	521	3,000	2,000	
412400 Office Supplies	1,633	1,390	957	1,500	1,000	
412420 Postage	68	42	37	500	500	
412470 Special Programs	5,954	102,689	16,532	26,873	-	
23002 Emergency Home Repair	30,050	38,097	29,516	37,275	30,000	
23004 Historic Community Officer	20,000	10,000	10,000	5,000	5,000	
23005 The Road Home	13,798	9,819	22,400	18,006	14,164	
23008 Legal Aid Society of Salt Lake	17,492	14,008	12,000	12,000	12,000	
23009 Senior/Handicapped Home Imp	9,160	5,000	4,994	6,174	5,000	
23010 South County Food Pantry	4,200	4,200	4,200	4,000	4,200	
23011 Utah Food Bank	4,600	4,550	11,000	8,000	7,500	
23013 South Valley Sanctuary	10,000	8,760	10,320	10,998	10,000	
23014 Comprehensive Housing	-	3,000	2,000	2,000	3,000	
23037 YWCA Women's Shelter	-	4,993	2,007	5,000	5,000	
23038 Fmly Supt Ctr	-	5,000	1,500	5,500	4,000	
23042 VISIONS	-	-	2,595	7,405	5,000	
23045 Code Enforcement Officer	-	-	-	-	40,568	2
23046 Community Health Center	-	-	-	-	1,386	
23047 Transitional Housing Maint.	-	-	-	-	5,000	3
412490 Miscellaneous Supplies	12,553	13,136	820	5,930	1,160	
41261 Telephone	807	467	482	934	817	
41323 Construction Contracts	194,063	56,972	63,775	81,547	-	
23029 300 East Street Improvements	500	76,306	28,309	112,557	-	
23031 150 East Street Improvements	-	-	258	74,742	-	
41411 IS Charges	1,670	5,140	6,183	6,532	4,161	
4174 Equipment	-	-	-	-	-	
44131 Transfer to Debt Service	231,382	231,549	235,950	234,836	238,183	
Total Financing Uses	655,961	689,067	553,358	743,293	475,000	
Excess (Deficiency) of Financing Sources over Financing Uses	-	-	-	-	-	

Budget Information (cont.)

Fund 23 - CDBG Operations

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Full-time:					
Assistant Director	\$ 1,876.80	\$ 2,956.00	0.10	0.00	0.00
Zoning Administrator	\$ 1,624.80	\$ 2,559.20	0.90	0.90	0.90
Community Relations Coordinator	\$ 888.00	\$ 1,333.60	0.20	0.10	0.10
Contract Employees					
Code Enforcement Officer	\$ 1,028.80	\$ 1,544.00			1.00
Temporary / Seasonal:					
Undergraduate Intern	\$ 8.91	\$ 12.15	0.23	0.00	0.00
Total FTEs			1.43	1.00	2.00

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